

Aileen Rona Johnson

905 W Juniper Ave, Santa Ana CA 92707 (714)-760-0813

aileen.r.johnson@gmail.com

EDUCATION

Bachelor of Arts, Global Politics

Graduation: December 2018

W.P. Carey School of Business, Arizona State University

Dean's List: Semester GPA 3.5 of higher

2015-2018

PROFESSIONAL EXPERIENCE

International Specialist and Translator – Bunshi Lab, Roppongi, Tokyo

2021-2022

- Accurately transcribed audio, internet material, and articles from English to Japanese for immediate use to further marketing, future trend research, and international market observations
- Translated complex Japanese texts containing colloquial and idiomatic Japanese expressions into English (and vice versa), ensuring cultural subtleties are maintained and respected
- Proposed multiple international business marketing strategies through revisions in structural and aesthetic design, branding, and oversea competitor observations

Waitress – George's Italian Café, Komazawa Daigaku, Tokyo

2019-2022

- Provided updated knowledge of restaurant specials and promotions to recommend to customers in an upscale and busy restaurant.
- Adopted a personalized approach with regular customers and memorized their usual orders as well as made adjustments for their health concerns

Lounge Bartender - Towa, Azabujuban, Tokyo

2018-2019

- Provided exceptional service and personalized experience to all clientele in an invite-only traditional Japanese VIP lounge for Japanese executives, celebrities, businessmen, and their guests
- Prepared garnishes, mixed drinks, hors d'oeuvres, traditional Japanese whiskey and sake recommendations, and up-to-date topics of conversation to entertain guests

Animal Café Team Member – HARRY HEDGEHOG CAFÉ, Roppongi, Tokyo

2018

- Fed, cleaned, and ensured healthy living conditions of over fifty domestic and exotic animals each day through body and cage inspections at least twice a day
- Demonstrated to customers how to handle and take care of all animals within the café which resulted in creating long-term and trusting relationships with clients and their future pets
- Provided advice regarding pet ownership to clients interested in purchasing animals from the café based on their lifestyle, work schedule, and personality

Head Cashier/Waitress - SUSHI J EXPRESS, Prescott Valley, AZ

2010-2018

- Assisted customers by providing information on procedures or policies and resolving any complaints as quickly and efficiently as possible
- Maintained kitchen work areas, equipment, and utensils in clean and orderly condition to ensure a clean and healthy environment for food items and restaurant customers

ADDITIONAL SKILLS

- Bilingual in Japanese (fluent spoken, written basic) and English (native)
- ISSA Nutritionist Certified