

# Phi Le

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## EDUCATION & CREDENTIALS

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### University of Houston

Bachelor of Science in Human Nutrition

**Learn2Serve Food Handler Training Course Completion** (current)

**Texas Alcoholic Beverage Commission Seller Training Certification** (current)

GPA: 3.29

**Houston, TX**

May 2024

## PROFESSIONAL EXPERIENCE

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### Jinya Ramen Bar

Server

**Houston, TX**

October 2020 – December 2020

- Established menu knowledge, and build rapport with customers to achieve average order sizes 10% over target
- Assisted coworkers in rush-hour periods by taking extra customer orders and bringing out prepared dishes
- Helped management and kitchen staff reduce idle time by 3 minutes by carrying out any dish that was ready, regardless of server responsible

### Panda Express

Sales Associate & Cook

**Houston, TX**

August 2019 – October 2020

- Informally recognized as Lead Server with responsibility for overseeing opening/closing, coaching, and mentoring new servers regarding menu items, company policies and procedures.
- Cooked and prepared 20+ menu items according to restaurant standards and health regulations
- Complied with 100% of restaurant cleanliness rules, earning an “A” grade on all health inspections

## LEADERSHIP & CAREER DEVELOPMENT

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### Asian Business Student Association

Member

**Houston, TX**

January 2021 - Present

- Network with students and other members of the Asian communities with businesses/entrepreneurial spirit

### Filipino Student Association

Member

**Houston, TX**

January 2021 - Present

- Network with students and other members of the Filipino communities with businesses/entrepreneurial spirit

### National Academy of Engineering Grand Challenge Project

Participant

**Houston, TX**

March 2020

- Collaborated with a group of students to code a program to inform the public about the psychological effects of COVID-19
- Worked on a comprehensive poster presentation and presented to judges with high appraisal

### Walgreens

Pharmacy Technician Trainee

**Houston, TX**

August 2019 – April 2020

- Spoke with about 5 customers a shift offering them advice on how to best manage their medications
- Assisted pharmacists in preparing and distributing medications
- Managed stocked inventory and organization billing and insurance documentations

### HCA Houston Health Care North Cypress Hospital

Student Clinical Rotations

**Houston, TX**

August 2018 – April 2019

- Shadowed doctors and nurses and interacted with patients regarding health and medications
- Collaborated with other students to come up with recommendations for patients

## SKILLS AND INTERESTS

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**Language:** Fluent in Vietnamese

**Technical:** Microsoft Office, Outlook, MATLAB. and basic understanding of Java

**Interest:** Travel, photography, basketball, soccer & cooking