

Hello

I'm Shayla Jenae Fite

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Skills

Problem Solving, Strong Communication, Marketing, Patience & Flexibility, Time Management

Experience

JULY 2021 - JANUARY 2022

Atlas Management, Portland OR – *Property Manager*

- Arrayed social media to appoint future tenants
- Awareness of local & state regulations with reference to rent collection & eviction procedures
- Exemplary negotiation & resolution skills primarily with regard to rental agreements & lease terms

JANUARY 2019- MAY 2021

Lost & Found Mid Town , Houston TX – *Waitress*

- Directly accountable for 244,000 excess in the time spent working for the establishment
- Attend meetings before events to master function particulars, including guest expectations

SEPTEMBER 2017 - DECEMBER 2019

Time Out Sports Bar, Houston Tx – *Waitress*

- Always maintain optimistic guest relations
- Pleasant and attentive service including welcoming and seating patrons
- Present ordered choices in timely and efficient manner

Education

AUGUST 2015 - JANUARY 2016

Texas A&M University Corpus Christi, Corpus Christi – *English*

Degree has not been attained, although I did not proceed to finishing my degree in the time spent I learned about task management, re editing papers, grammar and many more skills that are transferable to all tasks.