

ANDREW CHAU

Server

CONTACT

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SKILLS

ServSafe Food Handler Certified

Microsoft Office Proficiency

POS Proficiency

Team player

Good communication

Multitasking

Detail-oriented

EDUCATION

HIGH SCHOOL DIPLOMA

Rancho Alamitos High School

REFERENCES

Provided upon request.

SUMMARY

Passionate and experienced customer service specialist with driven motivation and exceptional work ethics, I am seeking for an opportunity to further my skills and grow my career within the right company.

WORK EXPERIENCE

SERVER

Ramen Mura

2022 - Present

- Provided excellent and unique dining experience
- Ensure quality of food and beverage
- Promoted new and specialty items, leading to increase in sales
- Maintained food hygiene and cleanliness to company's standards.

DELIVERY DRIVER

UBER EATS

FEB 2022 - PRESENT

- Above 4.5 Star rating with 98% customer satisfaction
- Picked up orders and dropped off to customers in a timely and efficient manner

EXECUTIVE ASSISTANT

BECKMAN CAPITAL LLC

2019 - 2022

- Supported the CEO in daily operations
- Served as the communication point between various departments
- Built and maintained rapport with clients