**ISABELLA (BELLA) MENDOZA**

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**EDUCATION**

**University of California, Irvine, The Paul Merage School of Business**, Irvine, CA June 2025

*Bachelor’s in Business Administration, Emphasis in Marketing*

Relevant coursework: Introduction to Business and Management, Basic Economics I + II, Basic Statistics, New Media and Digital Technologies, Critical Reading and Rhetoric, Argument and Research

**EXPERIENCE**

**Oscars Brewing Company**, Temecula, CA June 2023 – September 2023

*Busser*

* Maintained cleanliness of restaurant by clearing tables and sanitizing each dining station when guests are finished
* Assisted other employees by running food to tables to ensure a steady paced environment and fresh kitchen to table service
* Communicated with customers in order to satisfy their experience and answer any questions left unanswered by the servers

**American Eagle Outfitters**, Johnson Creek, WI December 2019 – May 2021

*Brand Ambassador*

* Responded to customers’ inquiries which eased the shopping experience and customer satisfaction
* Familiarized customers with our rewards programs throughout the selling process to share shopper benefits and encourage loyalty
* Assisted in cash register closing procedures at the end of business day by counting cash and tracking daily performance to ensure accurate accounting
* Committed an average of 25-30 hours each week while also attending school full-time, maintaining leadership positions in school clubs/organizations, and maintaining high academic performance by using Google Calendar for deadlines and exam dates.

**Lake Mills Family Restaurant**, Lake Mills, WI June 2017 – May 2019

*Server*

* Took orders of incoming customers while interacting with them to ensure a positive guest experience
* Followed opening and closing protocol to prep for upcoming shifts and create a clean environment for guests
* Performed miscellaneous activities such as wrapping cutlery and refilling salad bar as needed
* Worked cashier to check out customers once finished and prepare take-out orders for visitors

**SKILLS & Interests**

**Computer-** Microsoft Office (Word, Excel, PowerPoint), Adobe Photoshop

**Language:** Conversational in Spanish

**Interests:** Beauty, fashion, content creation, traveling