

# Joyce Tsao

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## Education

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**University of California, Irvine**  
*Computer Science, B.S.*

Irvine, CA  
*December 2023*

- **Clubs:** Design @ UCI, WICS, Product Association

## Experience

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**KY Sushi**  
*Server*

Irvine, CA  
*June 2023 – November 2023*

- Provided exceptional customer service by promptly attending to patrons, ensuring a positive dining experience.
- Demonstrated strong menu knowledge, offering detailed descriptions and recommendations to enhance customer satisfaction.
- Maintained cleanliness and organization of dining areas, contributing to a pleasant atmosphere for guests.
- Collaborated closely with the kitchen team, communicating orders precisely and verifying meal accuracy before delivery to guests.

**The Coder School**  
*Code Coach*

Irvine, CA  
*August 2023 – November 2023*

- Developed custom games and coding exercises for students aged 7-16 in Python and Java.
- Provided one-on-one tutoring to students with various skill levels on coding concepts such as data structures, object oriented programming, and inheritance.
- Explored various coding platforms and IDEs in order to foster an engaging learning environment.
- Taught 5+ students per week, with improvements in their basic understanding on conditionals, loops, and debugging.

**Ding Tea**  
*Shift Lead*

La Jolla, CA  
*May 2019 – September 2021*

- Coordinated and record store finances, inventory, and time schedules to maintain smooth store functioning.
- Supervised team of 5 employees for over 200 store transactions per shift.

**Kazanori Poke**  
*Server*

La Jolla, CA  
*October 2018 – May 2019*

- Handled cash transactions accurately and efficiently, maintaining precise records of sales..
- Maintained cleanliness and organization of tables, dining areas, and service stations, upholding high standards of hygiene.

## Skills

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**Languages:** English, Cantonese, Mandarin

**Technologies:** Microsoft Word, Microsoft Office