

# Zeina Hayajneh

Irvine, CA 92618 zeinahayaineh2005@gmail.com

## PROFESSIONAL **SUMMARY**

Dedicated and motivated individual with a diverse international background, I am Zeina Hayajneh. Having spent 12 formative years in Saudi Arabia, I made the decision to relocate in pursuit of superior educational opportunities. My commitment to academic excellence led me through Woodbridge High School, and I am currently enrolled at Irvine Valley College (IVC).

Driven by a passion for personal and professional development, I am enthusiastic about contributing to my community and fostering a spirit of independence. As I progress through my academic journey, I am eager to leverage my experiences and skills to make meaningful contributions in the evolving landscape of education and beyond.

#### SKILLS

- Volunteer Management
- Policy Analysis

- Social Media
- Fundraising

#### **WORK HISTORY**

#### COMMUNITY SERVICES LEADER

09/2023 to CURRENT

## City Of Irvine | 900 Tomato Springs, Irvine, CA 92618

- Enhanced community involvement by organizing and implementing outreach programs.
- Improved service delivery for residents through effective program evaluation and modification.
- Developed and executed strategic plans to address community needs and improve overall quality of life.
- Managed budgets, ensuring efficient allocation of resources for community services programs.

#### **CAMP COUNSELOR**

05/2023 to 10/2023

## Wild Rivers | 1000 Great Park Blvd, Irvine, CA 92618

- Enhanced camper experience by organizing and leading engaging activities tailored to various age groups.
- Boosted camp morale by fostering a supportive, inclusive, and fun environment for all participants.
- Contributed to the development of new programs aimed at increasing camper retention and satisfaction rates.
- Ensured camper safety by enforcing camp rules, supervising group activities, and responding promptly to incidents or concerns.

**SALES ASSOCIATE** 

09/2021 to 06/2023

## Haagen Dazs | 745 Spectrum

- Increased sales revenue by building strong rapport with customers and recommending appropriate products based on their needs.
- Boosted customer satisfaction levels through exceptional service, addressing concerns promptly, and providing a welcoming store environment.
- Developed new client relationships by actively engaging with potential customers and highlighting the benefits of our product offerings.
- Achieved monthly sales targets consistently by implementing effective sales strategies and maintaining a high level of product knowledge.

### **EDUCATION**

Irvine Valley College, Irvine Valley College, 5500 Irvine Center Dr, Irvi