
Bruce Baird

Production Operator

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SKILLS

1. Precision Excellence:

- Developed a reputation for perfectionism in all tasks, ensuring the highest level of accuracy in warehouse operations.
- Consistently maintained meticulous attention to detail in quality checking and order fulfillment tasks.

2. Collaborative Team Player:

- Facilitated teamwork to achieve collective goals within the warehouse setting.
- Fostered a collaborative environment, working seamlessly with team members to overcome challenges and meet production targets.

3. Analytical Problem Solver:

- Applied analytical skills to assess and solve challenges in warehouse operations.
- Utilized data analytics to enhance decision-making processes, contributing to more efficient task execution.

4. Door Catching Expertise:

- Demonstrated proficiency in door-catching operations, ensuring smooth and efficient movement of goods in and out of the warehouse.
- Implemented strategic door management practices to optimize workflow.

5. Machine Operation Proficiency:

- Skilled in operating warehouse machinery, maintaining a focus on safety and efficiency.
- Trained in operating straight and loader and door cutting saw, contributing to seamless production processes.

EXPERIENCE

Jeld-Wen, Dallas, TX - *General Warehouse*

January 2022 - Oct. 2022/ Oct. 2023 - January 2024

Dedicated and experienced Door Catcher with a proven track record in warehouse operations, specializing in the efficient management of doors for a prominent windows and doors warehouse. Adept at overseeing the seamless flow of goods, ensuring accuracy, and contributing to a high-functioning warehouse environment.

Key Achievements and Responsibilities:

Precision Door Handling:

Demonstrated expertise in the careful handling and movement of doors, ensuring damage-free transportation and storage.

Implemented meticulous door-catching techniques to guarantee the integrity of products during loading, unloading, and storage processes.

Warehouse Optimization:

Contributed to warehouse efficiency by strategically managing door placement, and facilitating easy access and retrieval.

Collaborated with team members to streamline workflow and enhance overall warehouse productivity.

Quality Assurance:

Conducted thorough quality checks on doors, identifying and addressing any discrepancies or damages.

Ensured that all doors met quality standards before being dispatched, maintaining customer satisfaction and minimizing returns.

Safety Compliance:

Prioritized safety protocols in all door-catching activities, adhering to industry regulations and warehouse safety standards.

Participated in regular safety training sessions to stay informed about best practices and promote a secure working environment.

Equipment Operation:

Proficient in the operation of material handling equipment, including forklifts and pallet jacks.

Safely utilized equipment to transport doors within the warehouse, optimizing overall logistics.

Amazon, - *Productions Operator*

October 2019 - November 2021

Experienced and results-oriented Warehouse Worker with a proven track record in the

fast-paced environment of Amazon's Fulfillment Center. Proficient in a variety of warehouse tasks, demonstrating efficiency, attention to detail, and commitment to meeting and exceeding performance targets.

Key Achievements and Responsibilities:

Order Fulfillment:

Successfully picked, packed, and shipped customer orders following Amazon's high-speed fulfillment standards.

Consistently met and exceeded daily quota, contributing to the overall efficiency of the fulfillment process.

Inventory Management:

Engaged in inaccurate counting, tracking, and replenishment of inventory to maintain optimal stock levels.

Collaborated with team members to conduct regular cycle counts, ensuring inventory accuracy.

Material Handling:

Operated various material handling equipment, including pallet jacks and hand trucks, to transport goods within the warehouse.

Adhered to safety protocols while maneuvering equipment, preventing accidents, and promoting a secure work environment.

Quality Control:

Conducted thorough quality checks on products to identify and address any defects or discrepancies.

Ensured that only high-quality items were dispatched to customers, contributing to customer satisfaction.

Team Collaboration:

Worked seamlessly with colleagues to achieve collective goals and enhance overall warehouse efficiency.

Participated in team meetings and training sessions to stay informed about operational updates and best practices.

C-W MATHEWS LLC, Georgia - *Construction*

June 2018 - August 2019

Dedicated and experienced Construction Worker with a comprehensive background in road construction, contributing to the success of projects at CW Matthews. Proven ability to execute a wide range of construction tasks efficiently, demonstrating professionalism, attention to detail, and a commitment to safety.

Key Achievements and Responsibilities:

Road Construction Expertise:

Applied in-depth knowledge of road construction techniques, contributing to the successful completion of various projects.

Participated in the construction and maintenance of roads, highways, and infrastructure

projects, ensuring adherence to industry standards.

Heavy Equipment Operation:

Operated a variety of heavy equipment, including bulldozers, excavators, and loaders, to perform tasks such as grading, excavation, and material handling.

Maintained equipment in optimal condition and conducted routine inspections to ensure safe and efficient operation.

Site Preparation and Cleanup:

Executed site preparation activities, including clearing, grading, and excavation, to create a foundation for construction projects.

Ensured the cleanliness and organization of construction sites, promoting a safe and productive work environment.

Safety Compliance:

Prioritized and enforced strict safety protocols, contributing to accident-free work environments.

Participated in regular safety training sessions and promoted a culture of safety awareness among team members.

Team Collaboration:

Collaborated with a diverse team of construction professionals to achieve project goals within specified timelines.

Communicated effectively with team members, supervisors, and project managers to ensure **smooth workflow**.

Advanced Steel, Georgia - *General Warehouse*

January 2017 - June 2018

Key Achievements and Responsibilities:

Inventory Management: Responsible for accurately tracking and managing inventory of steel materials at Advanced Steel warehouse.

Order Fulfillment: Skilled in fulfilling customer orders by selecting, packing, and shipping steel products in a timely manner.

Quality Control: Conducted quality checks on incoming and outgoing materials to ensure adherence to company standards.

Team Collaboration: Worked closely with warehouse team members to coordinate daily tasks and achieve production goals.

Safety Compliance: Maintained a safe work environment by following proper safety protocols and procedures at all times.

Organizational Skills: Demonstrated strong organizational skills in managing and prioritizing multiple tasks in a fast-paced warehouse setting.

Time Management: Successfully met deadlines and quotas by effectively managing time and

prioritizing tasks efficiently.

Problem-Solving: Proactively identified and resolved issues related to inventory discrepancies, order errors, and equipment malfunctions.

Adaptability: Demonstrated flexibility in adjusting to changing work conditions and responsibilities as needed in a dynamic warehouse environment.

EDUCATION

Dallas College, Richardson - *G.E.D*

March 2022 - CURRENT (GPA: 3.0)

I am continuing my education so I can reach College this next spring semester. I enjoy learning new mathematical concepts and science courses.

REFERENCE

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