

# ANAHI CALDERON

## CONTACT

 346-971-1905

 anahic3114@gmail.com

 Pasadena, Texas

## SKILLS

Strong Work Ethic

Sales Techniques

Proficient in Excel

Effective Communication

## EDUCATION

### University of Houston

**Bachelor of Science (B.S.)**  
Business Undergraduate

## LANGUAGES

**English**  
Bilingual

**Spanish**  
Bilingual

## PROFESSIONAL SUMMARY

Experienced candidate well-versed in the hospitality industry. Proven track record of delivering exceptional customer service that has resulted in repeat customers and increased revenue. Adept at multitasking a variety of tasks such as taking orders, stocking supplies, and cashing out customers.

## WORK EXPERIENCE

### Server

2023-2024

Sam's Boat

- Prioritized multiple tasks in a dynamic environment and stayed calm and composed.
- Persuaded or influenced guest purchases by enticing with higher margin items and add-ons.
- Provided excellent customer service by anticipating needs and responding promptly to requests.

### Host

2021-2022

The Crawfish Pot

- Demonstrated excellent multitasking abilities while organizing reservations, conducting table visits, and answering phones simultaneously.
- Worked collaboratively with other staff members to ensure the efficient flow of operations during peak dining hours.
- Presented positive first impression of establishment's high standards by delivering exceptional service.

### Cart Attendent

2023

Battleground Golf Course

- Performed daily opening and closing duties such as counting cash drawers, verifying deposits, and setting up registers
- Organized special events such as tournaments or clinics hosted at the facility
- Maintained accurate records of merchandise sold and processed payments using POS system.

### Bagger

2020-2022

HEB

- Exhibited excellent communication skills by interacting effectively with colleagues and customers alike.
- Provided friendly, courteous customer service at all times.