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**Taelor E. Rice**

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**Experience**

**ATLAS RESTAURANT GROUP: Ouzo Bay/Loch Bar**

Houston, TX

**Lead Server**

4/22 – 6/22

- Overseeing closing shift duties for servers & bussers with insurmountable amount of tables & care on floor during shifts.
- Led floor coaching for new hires during their training arcs.
- Responsible for set up & leading during private events & parties.

**CLARK COOPER CONCEPTS: The Flora (Formerly the Dunlavy)**

Houston, TX

**Head Server**

1/16 – 2/18

- Scheduling servers/hosts for weekly events.
- Upholding fine dining obligations for multi-course dinners, wine & bottle service.
- Training new hires for front of house, organization of event equipment, inventory & yearly audits.

**TOTAL SAFETY: Compliance Coordinator, Exxon**

LaPorte, TX

**Lead Server**

12/17 – 6/21

- Maintenance & repair of air monitoring systems for EXX Baytown sites.
- Prepared pricing, weekly rental rates for clientele, daily contracts & safety meetings
- Scheduled classes & annual upkeep for clients recertifications
- Ordering for on-site inventories, yearly audit counts & load-ins
- Prepped scheduling for EXX office & on-site admins

**Education**

**Lone Star College: Associate of Arts**

Cypress, TX  
Graduated 2016

**University of Houston Downtown: Bachelors in Fine Arts**

Houston, TX  
Graduated 2018

**Skills & Interests**

**Technical:** Up to date on latest microsoft software such as TEAMS, AWS Cloud, quickbooks

**Language:** Fluent in english speaking and literacy; Spanglish

**Interests:** Video gaming streams, murder/history podcasts, ceramics & working with clay, braiding, reading period piece dramas & fiction