

# ELIJAH BURLESON

burleson.chay@gmail.com • (214)862-8550 • La Habra CA 90631

## EXPERIENCE

---

**Enchanted Coffee** - Brea/Santa Ana, Ca

**Barista Shift Lead**

**Jan 2024 - Current**

- Prepare and create high quality beverages and espresso based drinks.
- Help train new employees, teaching recipes, company policies, and customer service etiquette.
- Coffee bean knowledge such as tasting notes, wash process and country of origin to help sell and recommend particular beans per occasion.
- Knowledge and experience using different brewing techniques such as pour overs.
- Proficient use with top of the line, high end Espresso Machine.

**Greenville Village Baking Co.** - Dallas, Tx

**Barista**

**March 2023 - Aug 2023**

- Located in a high traffic area, proficient in managing large crowds while getting high quality drinks out swiftly.
- Prep all pastries, loafs, and cakes before opening.
- In charge of inventory, and making store wide orders for all needs from the next days pastries down to the cleaning supplies.

**Alamo Drafthouse Cinema** - Dallas, Tx

**Server**

**March 2022 - April 2023**

- Serve average of 20-30 tables per round of screenings (about every 2 and a half hours)
- Due to my efficiency I was selected to help with specialty screenings such as Movie Premieres, Company Events, and Theater Rentals.
- Extensive menu knowledge for recommendations on food and alcoholic beverages.

**White Rock YMCA** - Dallas, Tx

**Member Service Representative Shift Lead**

**Nov 2019 - March 2022**

- Highest conversion rate for all of 2021 to get non-members signed up.
- Selling non-membership packages: youth sports, summer camps, and swimming lessons.
- Adhere to company scripts for phone calls and facility tours.
- Elected by the branch manager to deal with loss prevention and facility security.

## SKILLS

---

- |                          |                                |
|--------------------------|--------------------------------|
| • Customer Service       | • Calm in Stressful Situations |
| • Multitasking           | • Point of Sales Systems       |
| • Etiquette and friendly | • Eagerness to learn           |
| • Coffee Knowledge       | • Keeps Clean Workspace        |
| • Attention to Detail    | • Cash Handling                |

## EDUCATION

---

**Eastfield Community College (DCCCD)** - Dallas, Tx

**Associates in Applied Science in Electro-Mechanical Technology**

**2021-2024**