

21744 Ybarra Rd.
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Nii Adjei Ye-Sowa

SKILLS

Time management, reliable, dependable, adaptable, can work independently collaborate with groups, able to communicate both verbally and in writing, organized, Google sheets/Excel, Google docs, MatLab

EXPERIENCE

Family business, Woodland Hills – Employee

2008 – 2018

- Communication skills
 - At the age of 3, I started learning how to use a cash registrar under my dad's supervision. By age 7, I was able to handle it without supervision.
 - I later branched out to directly help customers to select what they needed.
- Basic accounting
 - I learned from my mom how to use an accounting software to enter receivables and payables
 - The books were reconciled monthly

EDUCATION

Taft Charter High School, Woodland Hills, CA – High School Diploma

September 2020 – June 2023, Woodland Hills

El Camino Real Charter High School, Woodland Hills, CA – None (transfer)

September 2019 – September 2020, Woodland Hills

- Transferred out because Taft was my home school and is closer to my house which made commuting easier

AWARDS

High school:

Summa Cum Laude, Academic Silver Student Athlete, 2nd-team all-league (baseball)