# Marcela Paulina Kuhnert Barra

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#  Uptown Galleria Area Houston, Texas

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**SUMMARY**

Marketing, Business and Hospitality specialties developed through broad-based Latin American and US work experiences. Assignments have included representing US multinational corporations in Venezuela, governmental, secretarial and marketing roles. Hospitality, personal care and beauty, agri-business machinery and marketing are core areas of expertise. Bilingual native Spanish speaker with excellent English language communications abilities. Naturalized US Citizen.

Outgoing Charismatic Personality Quick Learner Excellent Communication Skills

Microsoft Word / Fast Type TABC Server License Bilingual Spanish & English

Committed to Management Goals Proactive Worker Office & Organizational Skills

**PROFESSIONAL EXPERIENCE**

**Host and Restaurant Management**

Present day. North Italia Restaurant. Hostess. (2021 – 2022) Eloise Nichols Restaurant. Hostess. (2019 -2021) North Italia. Hostess. (2016 – 2019): Primary day-time host for Daily Grill Restaurant, Galleria Mall, Houston, Texas. This is a busy upscale restaurant that also caters to the adjacent Westin Hotel guests. Hosting and insuring customer satisfaction, assisting managers, organizing luncheons and special events are routine duties of this position.

**Customer Sales Representative** (2014 -2015) Cosmeticos Rosi, Orlando, Florida./ Dominican Republic. Cosmetics beauty advisor and sales.

**Proprietor, Beauty Supplies Business** (2010 – 2014) Barquisimeto, Venezuela. Primary provider of imported hair extension supplies to a customer base of stylists shops.

**Beauty Supplies Marketing** (2006 – 2009) Barquisimeto, Venezuela. Cosmeticos Mon Reve and Beauty Supply Venezuela. Marketing and Sales roles.

**Sales Representative** (2003 – 2004) Clearwater, Florida. Victoria Secrets Flagship mall outlet. Successful performance-based commission compensated salesperson.

**PREVIOUS CAREER HIGHLIGHTS**

**Marketing Representative**, John Deer Corporation, Araure, Venezuela. Customer sales support and general marketing activities for agricultural heavy equipment, parts and maintenance.

**Supervisor of Sales & Promotions**, Procter and Gamble de Venezuela, Caracas. Supervised a team of ten sales representatives. Managed inventory, salary administration and human resources functions for interviewing and hiring recommendations.

**Supervisor Sales & Promotions**, Seagram’s de Venezuela, Barquisimeto, Venezuela. Supervise sales Team, Responsible to achieve team sales quotas. Create promotional displays for product sampling and sales.

**Bilingual Executive Secretary** for Venezuelan Government Ministry or Labor. Secretarial duties for office manager.

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# EDUCATIONAL AND PROFESSIONAL AFFILIATIONS

# Tecnologico Universitario Eustacio Guevara, Acarigua, Venezuela. Three year college marketing educational training. 2000

Instituto Educativo Superavit, Cagua, Venezuela. 18 month Bilingual Secretarial Training. 1988

 **JOB REFERENCES**

Eloise Nichols. Kyle Richards 2813235110

Daily Grill. Dan Schmier 9545519755

North Italia. Jose Zaragoza 2816054030