

MARCEDES R. LORENZI

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EMPLOYMENT

LSA Burger Co., The Colony, Texas

10/2023-03/2025

Server

- Greeted and seated customers
- Provided menu and informed customers of daily specials
- Took and delivered food and drink orders
- Ensured customer meal satisfaction
- Provided accuracy of bill charges and processed payment

Nortex Fence & Patio, The Colony, TX

05/2022-09/2023

Sales Receptionist

- Virtual Work
- Answered incoming calls
- Scheduled and confirmed appointments
- Provided customers with work order quotes
- Accomplished sales with a passion for quality customer service

SKILLS

- | | |
|--------------------------|----------------------|
| . Organization | . Waitress/Server |
| . Effective Communicator | . Team Player |
| . Customer Service | . Strong Work Ethics |
| . Cash Register | . Stock/Inventory |

EDUCATION

The Colony High School: Diploma

08/2020-05/2024