# John William Padgett

### **Communications**

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Willing to relocate: Anywhere

Authorized to work in the US for any employer

## Work Experience

#### **Associate Banker**

JPMorganChase-Westminster, CA May 2025 to Present

- Helped contribute to branch OSAT (Overall Satisfaction) scores with high customer ratings by delivering personalized service, proactive problem-solving, and seamless customer experiences.
- Built genuine relationships with customers by understanding their financial goals and recommending Chase products that best fit their needs, including checking, savings, credit cards, and lending solutions.
- Educated customers on digital banking tools, mobile app features, and self-service solutions to make day-to-day banking easier, faster, and convenient.
- Processed daily cash transactions, deposits, withdrawals, and payments accurately while maintaining compliance with all bank policies and procedures.

### **Production Assistant**

Independent Film Companies-Los Angeles, CA January 2022 to March 2024

- Coordinated with directors and producers, managing tasks between departments on set for several short films/indie projects, fulfilling their needs and beyond (referrals ready)
- Oversaw budget spreadsheets, call sheets, and distributed paperwork from office to crew
- Helped oversee casting decisions for background work which led to the chosen actors for commercials
- Assisted in development and organization for script revisions and reshoots
- Proactively networking to create relationships, leading to future collaborations/work that benefit parties involved in production

#### Server

Gen Korean BBQ-Glendale, CA December 2022 to January 2024

- Collaborated with team members to maintain smooth service flow and uphold cleanliness and safety standard
- Managed multiple tables efficiently, balancing quick service with a focus on guest satisfaction and accuracy
- Educated guests on menu items, including traditional Korean dishes and grilling techniques, ensuring an authentic dining experience
- Processed payments and managed cash/credit transactions with accuracy and efficiency

#### Server

Pizzana-Los Angeles, CA December 2021 to August 2022

- Delivered exceptional dining experiences by providing attentive, friendly, and knowledgeable service in a fast-paced, upscale pizzeria.
- Collaborated with kitchen and bar staff to ensure smooth service flow and accommodate special requests or dietary needs.
- Assisted in training new servers, sharing knowledge of menu items, service standards, and company policies.
- Resolved customer concerns promptly and professionally, ensuring positive dining experiences and repeat business.

### Server/Waiter

Hyatt Regency Westlake-Westlake Village, CA September 2020 to November 2021

- Delivered personalized service to VIP and repeat guests, fostering strong relationships and enhancing guest loyalty.
- Contributed to a team-focused environment, supporting colleagues during peak service times to uphold Hyatt's hospitality standards.
- Managed multiple tables efficiently during high-volume events, including conferences, banquets, and private functions.
- Demonstrated in-depth knowledge of menu offerings, wine pairings, and daily specials to guide guest selections.

#### **Sales Associate**

Gap Inc.-Burlingame, CA July 2019 to July 2020

- Processed transactions efficiently using POS systems, handling cash, credit, returns, and exchanges with accuracy
- Promoted GAP's loyalty programs and credit card sign-ups to enhance customer engagement and retention.
- Handled inventory management, including restocking, tagging, and conducting regular stockroom audits.
- Assisted with store opening and closing procedures, including cash handling, securing merchandise, and maintaining cleanliness.

#### **Evewear Specialist**

Lenscrafters-Colma, CA October 2017 to May 2018

- Provided expert advice on lens options, coatings, and frame adjustments to ensure optimal vision and comfort
- · Processed sales transactions accurately and managed insurance claims efficiently
- Achieved and exceeded sales goals through effective product recommendations and relationship building
- Conducted precise measurements for eyewear fitting, including pupillary distance and optical center alignment

#### **Teacher's Assistant**

Tiny Tots-Daly City, CA August 2016 to July 2017

Volunteered as a teacher's assistant at Tiny Tots pre-school

- -Came to the call of every child that needed help and made sure they were satisfied
- -Looked after the kids, making sure they were safe and behaved
- -Prepared materials and equipment before activities and cleaned up after
- -Adhered to all of the teacher's requests

## **Internship Work, Lab Assistant**

Ascend Clinical Labs-Redwood City, CA October 2016 to April 2017

8 weeks working at a clinical lab, focused around kidney dialysis and switching to a different department each week

- -Learned fast and adjusted each week to new co-workers and new material in each department
- -Ensured that all work done is accurate and efficient so that patients get the most reliable results
- -Trained to work under pressure and communicate clearly with other employees so job is done well

## Education

### **Communications (Bachelor's)**

San Francisco State University-Daly City, CA July 2017 to Present

## Skills

- Google Suite
- Laboratory Experience
- Laboratory experience
- Hospitality
- POS
- Guest services
- · Media relations
- Acting
- Teaching
- Microsoft Excel
- Host/hostess experience
- Serving
- Customer service
- Cash handling
- Serving Experience
- Project management
- Restaurant experience
- Sales
- Computer networking
- Restaurant Experience
- Marketing
- Public Relations
- · Public relations

- Microsoft Office
- Host/Hostess
- Cash register
- Food handling
- Communication skills
- Filing
- Microsoft Word
- Bartending
- Media planning

## Languages

• Tagalog

## Certifications and Licenses

## **Driver's License**

## **Food Handler Certification**